



## **United Way of Walla Walla County**

### **Volunteer Job Description**

#### **Allocations Committee Member**

United Way's Allocations Committee is composed of 8-12 community members from a wide variety of backgrounds and professions. The Committee meets each year with representatives from local nonprofit agencies to determine how funds raised in the annual campaign should be allocated. The Committee represents the donors in making sure that the money distributed will be efficiently used in addressing the most critical community needs.

The process includes three important steps: First, a detailed review of the agencies' financial statements and written applications that describe the impact that each program brings to Walla Walla County. Next, the Committee meets with leaders of each organization, gaining an opportunity to hear directly from the organization, and improve their understanding of each agency's mission and results. Lastly, drawing on the knowledge they have gained during the process, the group meets to deliberate and reach consensus on funding recommendations for each agency program, subject to the United Way Board's approval.

**TIME COMMITMENT:** About 25 hours in February, March & April. Includes:

- 7-8 meetings scheduled one or two afternoons a week, in two or three hour blocks, beginning in late February concluding in late April.
- Individual time spent reviewing agency applications.

**LENGTH OF COMMITMENT:** 1 year, with the opportunity to rejoin for up to 7 years.

**BENEFITS:** Learning about the critical work of local nonprofit agencies.  
Helping distribute funds to assist local people in need.  
Learning group process.  
Learning to analyze program and budget information.

For more information: Phone 529-1183 or email [uwww@innw.net](mailto:uwww@innw.net)